

**Minutes: Northwest Kansas Groundwater Management District 4
January 13, 2015 Board Meeting**

1. OPEN MEETING, ATTENDANCE AND AGENDA

The January 13th board meeting was opened at 10:00 am CST at the Groundwater Management District No. 4 Office building in Colby Kansas by President, Brent Rogers.

Board members present for some or all of the meeting were:

Doug David Jeff Deeds Shane Mann Lynn Goossen
Roger Zwegardt Brent Rogers
Dave Rietcheck Monty Biggs Scott Maurath

Board Members absent were: Justin Sloan and Mitchell Baalman

Others present for some or all of the meeting were: Ray Luhman, Shannon Cain, Katherine Durham, Dan Simmering, and Rita Wade - GMD 4 staff; Kelly Stewart - DWR/Stockton, Kevin Wark and Greg Graff - GMD 1/Kansas Water Authority.

Ray Luhman presented several items to be added to the agenda under New Business: Authorization for Shannon Cain on the checking account/credit card, approval of budget for annual meeting, and a motion needed to readopt the management plan.

2. CONSENT AGENDA

Brent Rogers asked if there were any concerns over the consent agenda, consisting of the December 9th, 2014 Minutes and Expenditures for the month of December. Receipt of the December financial report showing monthly expenditures totaling \$31,575.06 in December were approved. There was one correction to the minutes and they were approved as amended.

3. MANAGER'S REPORT

GMD4 Board Members referred to the Board Packet which outlined all the items of Ray Luhman's Manager's report. Preliminary recommendations have been published by the KWO and KWA for the Planning Areas. No GMD staff were included. This document was passed around to view. The WRIS Mobile is still being planned. There are no updates at this time. Water Use Reports have been mailed out. There is an option to file those online this year.

4. UNFINISHED BUSINESS:

a. Protocol Discussion

Ray Luhman presented a goal statement to the Board of Directors for consideration. There was discussion on the time frame for the goal and if it can be achieved by 2016 and if the goal should state 2017 instead. There was more discussion on the "clearly defined areas" being either by specific water right, section, township or some other type of unit.

Goal Statement:

"By 2016, the GMD 4 Board will have in place a system that establishes "conservation water use amounts" for all of GMD 4. This system will include clearly defined areas and triggers under which current pumpage levels will be required to be reduced in order to come into compliance with these established conservation water use amounts. This system will be established by **BOARD ACTION** and will be included in the GMD 4 Management Program. The system will replace the current high priority area protocol, but will continue to ensure that any needed controls are based on hydrologic and water use parameters. If possible, flexibility shall be afforded so that various allocation alternatives are available for use in any given area. "

Roger Zweygartd moved the goal should be adopted. The motion was seconded by Monty Biggs and passed unanimously by voice vote (no abstentions or "nay" votes).

Roger also requested the goal statement be reported on at the annual meeting.

b. Sean Miller - Captiol Stratagies LLC

Sean Miller represents and looks at legislative information for GMD 1 & 3. His services to represent GMD 4 in 2015 was quoted \$12,000. Jeff Deeds moved to contract Sean Miller of Capitol Strategies LLC as the 2015 GMD 4 representative. The motion was seconded by Roger Zweygartd and passed unanimously by voice vote (no abstentions or "nay" votes).

c. Closing the District to New Appropriations

Concern was raised on the large number of applications for new appropriations while regulation language was designed. Kelly

Stewart of KDA/DWR told the Board that a moratorium to hold all incoming applications in GMD 4 could be drafted quickly. This moratorium would hold all those applications until regulations were adopted. Discussion was held on possible language for the regulation given thought to small use applications. Scott Maurath moved to request the moratorium with modifications in the future if needed. The motion was seconded by Lynn Goossen and passed unanimously by voice vote (no abstentions or "nay" votes).

d. Roof Discussion

The roof has been inspected by Butler. No reinforcing is needed and they are working on a draft.

e. Board Member Exercise

Kate read aloud the anonymous homework stating members personal responsibility, personal priority, board responsibility and board priority.

5. NEW BUSINESS

a. Revised Budget Hearing

Following discussion, Monty Biggs moved to adopt the following resolution, to be numbered AR 2015-01:

WHEREAS the 2015 budget of \$519,587.00 approved originally on August 7, 2014 (AR 2014-02) requires amending in order to incorporate the 2014 cash carryover funds; and

WHEREAS the district lawfully scheduled and conducted a public hearing to consider all testimony regarding the budgeting of carryover funds and other issues;

BE IT THEREFORE RESOLVED THAT the 2015 final operating budget shall be adopted as revised based on its presentation by GMD 4 staff during the lawfully conducted public hearing. The final 2015 operating budget of \$665,000.00 shall be:

POSTAGE		\$3,400.00
Newsletter	2500	
General	900	
PRINTING		\$3,500.00
Newsletter	3200	
Administrative	300	
DUES	2500	\$2,500.00
SUBSCRIPTIONS	2700	\$2,700.00
INSURANCE		\$13,675.00
Office	12500	
Public Officials' Liability	900	
Auto		
Workmans' Comp.		
Inland Marine		
Unemployment	275	
TELEPHONE	6900	\$6,900.00
SALARIES AND BENEFITS		\$305,430.00
Gross Sal, Kpers, SS, Etc.	291130	
Health Insurance	14300	
TRAVEL		\$13,000.00
Board	10000	
Staff	3000	
VEHICLES		\$6,275.00
Repairs/Maintenance	1200	
Operation	4900	
Tags	175	
Purchase/Lease		
CONTRACTED SERVICES		\$32,300.00
Accounting	4500	
Legal	7800	
Misc. Support	20000	
Water Sampling	0	
Drilling	0	
Weather Modification	0	
PUBLICATIONS		\$500.00
Legal Notices	500	
COOP PROGRAMS		\$0.00
Administrative		
Equipment		
Contracted Studies		
Education Program		
ADMINISTRATIVE		\$9,500.00
Office Supplies	3100	
Copy Machine	1750	
Computer Maint	3000	
Postage Meter Lease	650	
Bank Charges		
Field Supplies	1000	
NEW EQUIPMENT		\$5,900.00
Field	1400	
Office	4500	

CONTINGENCY RESERVE	105280	\$105,280.00
FACILITY		\$153,640.00
Rent	840	
Upkeep	25000	
Remodel/Purchase	120000	
Building Utilities	7800	
REIMBURSED EXPENSES		
FOUNDATION		\$500.00
Foundation Subscriptions		
Foundation Telephone		
Foundation Accounting	200	
Foundation Legal	300	
Foundation Tech Support	0	
	\$665,000.00	\$665,000.00

Brent Rogers seconded the motion which passed unanimously by voice vote (no abstentions or "nay" votes).

b. Approval of 2016 Operating Budget:

- Staff presented the proposed 2016 operating budget to be approved for inclusion into the annual meeting packet for eligible voter consideration at the annual meeting. Following discussion, *Doug David moved to approve the proposed 2016 budget as presented by staff, with modifications, and this budget be proposed to the eligible voters at the February 11th, 2015 annual meeting in Colby. This budget shall be:*

110 POSTAGE		\$3,400.00
111 Newsletter	2500	
112 General	900	
120 PRINTING		\$3,500.00
121 Newsletter	3200	
122 Administrative	300	
130 DUES	2500	\$2,500.00
140 SUBSCRIPTIONS	2700	\$2,700.00
150 INSURANCE		\$13,675.00
151 Office	12500	
152 Public Officials' Liability	900	
153 Auto		
154 Workmans' Comp.		
155 Inland Marine		
156 Unemployment	275	
160 TELEPHONE	6900	\$6,900.00

170 SALARIES AND BENEFITS		\$329,900.00
171 Gross Sal, Kpers, SS, Etc.	313100	
172 Health Insurance	16800	
180 TRAVEL		\$13,000.00
181 Board	10000	
182 Staff	3000	
190 VEHICLES		\$6,275.00
191 Repairs/Maintenance	1200	
192 Operation	4900	
193 Tags	175	
194 Purchase/Lease		
200 CONTRACTED SERVICES		\$32,300.00
201 Accounting	4500	
202 Legal	7800	
203 Misc. Support	20000	
204 Water Sampling	0	
205 Drilling	0	
206 Weather Modification	0	
210 PUBLICATIONS		\$500.00
211 Legal Notices	500	
220 COOP PROGRAMS		\$0.00
221 Administrative		
222 Equipment		
223 Contracted Studies		
224 Education Program		
230 ADMINISTRATIVE		\$9,500.00
231 Office Supplies	3100	
232 Copy Machine	1750	
233 Computer Maint	3000	
234 Postage Meter Lease	650	
235 Bank Charges		
236 Field Supplies	1000	
240 NEW EQUIPMENT		\$5,900.00
241 Field	1400	
242 Office	4500	
250 CONTINGENCY RESERVE	0	\$0.00
260 FACILITY		\$58,640.00
261 Rent	840	
262 Upkeep	25000	
263 Remodel/Purchase	25000	
264 Building Utilities	7800	
REIMBURSED EXPENSES		
300 FOUNDATION		\$500.00
305 Foundation Subscriptions		
325 Foundation Telephone		
345 Foundation Accounting	200	
350 Foundation Legal	300	
370 Foundation Tech Support	0	
	\$489,190.00	\$489,190.00

Shane Mann seconded the motion which passed unanimously by voice vote (no abstentions or "nay" votes).

c. Annual Meeting Discussion

Jim Butler from KGS will be presenting at the Annual Meeting. The Board would like for him to present on general aquifer properties and components. Brent Rogers will present the Year in Review, Jeff Deeds will present the minutes, Dave Rietcheck will present the audit and budget and Roger Zweygardt will present the election. Press releases will be made to newspapers and for the radio.

d. GAAP Resolution

GAAP Resolution AR2015-02 & AR2015-03 were presented to the Board for approval.

RESOLUTION

WHEREAS the Board of Directors of Northwest Kansas Groundwater Management District No. 4, Colby, Kansas, has determined that the financial statements and financial reports for the year ended 2015 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Directors or the members of the general public of the Northwest Kansas Groundwater Management District No. 4 and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with, K. S.A. 75-1120a(a) for the year ended 2015.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of Northwest Kansas Groundwater Management District No. 4, Colby, Kansas, in regular meeting duly assembled this 13th day of January, 2015 that the Board of Directors waives the requirements of K.S.A. 75-1120aJ(a) as they apply to the Northwest Kansas Groundwater Management District No. 4, for the year ended 2015.

BE IT FURTHER RESOLVED that the Board of Directors shall cause the financial statements and financial reports of the Northwest Kansas Groundwater Management District No. 4 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

RESOLUTION

WHEREAS the Board of Directors of Northwest Kansas Groundwater Management District No. 4, Colby, Kansas, has determined that the financial statements and financial reports for the year

ended 2014 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Directors or the members of the general public of the Northwest Kansas Groundwater Management District No. 4 and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with, K. S.A. 75-1120a(a) for the year ended 2014.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of Northwest Kansas Groundwater Management District No. 4, Colby, Kansas, in regular meeting duly assembled this 13th day of January, 2014 that the Board of Directors waives the requirements of K.S.A. 75-1120aJ(a) as they apply to the Northwest Kansas Groundwater Management District No. 4, for the year ended 2015.

BE IT FURTHER RESOLVED that the Board of Directors shall cause the financial statements and financial reports of the Northwest Kansas Groundwater Management District No. 4 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Scott Maurath moved to approve both the 2014 and 2015 GAAP Resolutions. The motion was seconded by Shane Mann and passed unanimously by voice vote (no abstentions or "nay" votes).

e. Credit Cards/Checking Account

Monty Biggs moved to request Shannon Cain be added to the credit cards and checking account and Katherine Durham be removed from the checking and credit cards. The motion was seconded by Shane Mann and passed unanimously by voice vote (no abstentions or "nay" votes).

f. Management Plan

Doug David moved to readopt the GMD 4 Management Plan. The motion was seconded by Roger Zwegardt and passed unanimously by voice vote (no abstentions or "nay" votes).

6: Agency Reports

Kelly Stewart reported that DWR and KGS are measuring the annual wells. The Stockton Field Office has completed their portion of the measurements. Data has not been analyzed but he estimated about a one foot decline to be average. Water Use Reports have been mailed and can be available for online submission instead of mailing in the

cards. The Mobile WRIS project is still moving forward with a possible trail run of the tablets in March.

7. OPEN SESSION-Public Questions/Comments:

a. NWKS Groundwater Conservation Foundation

It was discussed to have a meeting in March and the tax-exempt status to be reviewed for renewal.

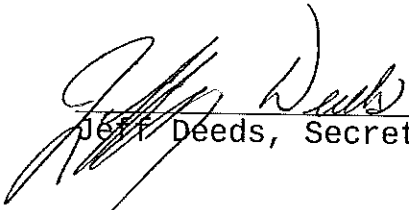
8. Scheduling Future Meetings:

The February Monthly Meeting to be held at the City Limits Meeting Center at on February 11th at 10 am. Future meetings to be held on the first Thursday of the month. The time will fluctuate with the season.

9. ADJURNMENT

With no other business and no objections, the meeting was adjourned at 12:20, CST, January 13, 2015.

Respectfully submitted:



Jeff Deeds, Secretary