

**Minutes: _____ Northwest Kansas Groundwater Management District 4
January 22, 2014 Board Meeting**

1. OPEN MEETING, ATTENDANCE AND AGENDA

The January 22 board meeting was opened at 1:00 P.M. CDT in the district offices, Colby, KS by president Scott Maurath.

Board members present for some or all of the meeting were:

Scott Maurath	Shane Mann	Monty Biggs
Mitch Baalman	Justin Sloan	Doug David
Roger Zwegardt	Brent Rogers	

Board Members absent were: Jeff Deeds, Jon Friesen, Dave Rietcheck

Others present for some or all of the meeting were: Ray Luhman, Dan Simmering, Katherine Wilkins-Wells – GMD 4 staff; Kelly Stewart – DWR, Stockton; and Jay Walker-RMA

Scott Maurath- Called for any additions, corrections or deletions from the published agenda-There were two additions- A motion was needed from The Bank in order to remove Wayne Bossert from the bank accounts, and GMD4 Staff was to propose the 2015 budget.

2. CONSENT AGENDA

Scott Maurath asked if there were any concerns over the consent agenda – consisting of the December 12th Minutes and Expenditures for the month of December. *Monty Biggs moved for approval of the Consent Agenda as presented - including the December 12th 2013 minutes and for receipt of December 12th financial report showing monthly expenditures totaling \$70,650.57. Mitchell Baalman seconded the motion which passed unanimously by voice vote (no abstentions or "nay" votes).*

3. MANAGER'S REPORT

Katherine Wilkins-Wells covered all the items listed in the Manager's report in the board packet.

Staff discussed the happenings of the January 13th meeting that took place in Goodland. The purpose of this meeting was to re-open community discussion regarding water level data, decline rates etc. for the Sherman HPA-2 area. It was announced that two representatives from RMA-USDA would be attending an informational meeting in Hoxie on January 27th in order to discuss the Limited Irrigated Crop Insurance that is now being offered exclusively to LEMA participants in the SD-6 area. Katherine also raised discussion in regards to the Four States Irrigation Council Meeting that took place the 15th-17th of January in Fort Collins. The issue of the Republican River Compact compliance Pipeline was a large story at the meetings, and staff agreed to attempt to bring more information to the GMD4 board of directors for the February meeting. The Board discussed the upcoming 2013 Legislative Retreat, five board members are planning on attending.

4. UNFINISHED BUSINESS:

-There was none.

5. NEW BUSINESS

a. SUB COMMITTEES

-Brent Rogers gave a Policy/Community Committee report and filled the board in on what had transpired during the January 13th public meeting in the Sherman County HPA-2.

b. GMD4 MANAGEMENT PLAN

-Staff informed the board that the Management plan had not been updated in one year, and that it would be wise to do so. Staff advised that although, future changes may be necessary with additional LEMAs, that it would be wise to renew the Management Plan right away. *Brent Rogers moved for approval of the renewed GMD4 Management Plan. Shane Mann seconded the motion which passed unanimously by voice vote (no abstentions or "nay" votes).*

c. NEWSLETTER DISCUSSION

- Staff presented the possibility adjusting the regularity of the newsletter from staff issuing six issues a year to only issuing two. This would be a financial savings of half the allotted newsletter budget. After additional discussion it was decided that there should be two annual newsletters one in March/April and one in October/November. In addition staff will keep an ongoing page on our website, where current information will be posted as well.

PUBLIC HEARING ON REVISED 2014 OPERATING BUDGET

- President Maurath opened the hearing at 11:30 A.M. He asked staff to cover the budget limits and explain the staff recommended budget. There was no additional staff testimony.

Following discussion, Monty Biggs moved to adopt the following resolution, to be numbered AR 2014-01:

WHEREAS the 2014 budget of \$561,000.00 approved originally on August 8, 2013 (AR 2013-05) requires amending in order to incorporate the 2013 cash carryover funds; and

WHEREAS the district lawfully scheduled and conducted a public hearing to consider all testimony regarding the budgeting of carryover funds and other issues;

BE IT THEREFORE RESOLVED THAT the 2014 final operating budget shall be adopted as revised based on its presentation by GMD 4 staff during the lawfully conducted public hearing. The final 2014 operating budget of \$637,382.00 shall be:

	2014 Final Assessed	2014 - Revised
110 POSTAGE	\$5,600.00	\$3,600.00
111 Newsletter	\$4,500.00	\$2,000.00
112 General	\$1,100.00	\$1,600.00
120 PRINTING	\$7,200.00	\$3,750.00
121 Newsletter	\$6,900.00	\$3,450.00
122 Administrative	\$300.00	\$300.00
130 DUES		

140	SUBSCRIPTIONS		\$1,500.00	\$1,500.00
150	INSURANCE		\$4,000.00	\$4,250.00
151	Office			
		\$10,800.00		\$12,000.00
152	Public Officials' Liability			
		\$450.00		\$0.00
153	Auto			
		\$0.00		\$0.00
154	Workmans' Comp.			
		\$0.00		\$0.00
155	Inland Marine			
		\$0.00		\$0.00
156	Unemployment			
		\$250.00		\$0.00
160	TELEPHONE		\$6,500.00	\$6,500.00
170	SALARIES AND BENEFITS		\$283,000.00	\$281,056.00
171	Gross Sal, Kpers, SS, Etc.			
		\$268,700.00		\$266,756.00
172	Health Insurance			
		\$14,300.00		\$14,300.00
180	TRAVEL		\$12,250.00	\$16,250.00
181	Board			
		\$9,000.00		\$13,000.00
182	Staff			
		\$3,250.00		\$3,250.00
190	VEHICLES		\$6,050.00	\$31,200.00
191	Repairs/Maintenance			
		\$1,200.00		\$1,150.00
192	Operation			
		\$4,700.00		\$4,900.00
193	Tags			
		\$150.00		\$150.00
194	Purchase/Lease			
		\$0.00		\$25,000.00
200	CONTRACTED SERVICES		\$24,500.00	\$22,500.00
201	Accounting			
		\$3,500.00		\$4,000.00
202	Legal			
		\$7,000.00		\$4,500.00
203	Misc. Support			
		\$14,000.00		\$14,000.00
204	Water Sampling			
		\$0.00		\$0.00
205	Drilling			
		\$0.00		\$0.00
206	Weather Modification			
		\$0.00		\$0.00
210	PUBLICATIONS		\$350.00	\$375.00
211	Legal Notices			
		\$350.00		\$375.00
220	COOP PROGRAMS			

		\$0.00	\$0.00
221	Administrative		
		\$0.00	\$0.00
222	Equipment		
		\$0.00	\$0.00
223	Contracted Studies		
		\$0.00	\$0.00
224	Education Program		
		\$0.00	\$0.00
230	ADMINISTRATIVE		
		\$8,100.00	\$8,500.00
231	Office Supplies		
		\$2,800.00	\$3,100.00
232	Copy Machine		
		\$500.00	\$750.00
233	Computer Maint		
		\$3,000.00	\$3,000.00
234	Postage Meter Lease		
		\$750.00	\$650.00
235	Bank Charges		
		\$50.00	\$0.00
236	Field Supplies		
		\$1,000.00	\$1,000.00
240	NEW EQUIPMENT		
		\$5,250.00	\$7,400.00
241	Field		
		\$750.00	\$1,400.00
242	Office		
		\$4,500.00	\$6,000.00
250	CONTINGENCY RESERVE		
		\$43,700.00	\$95,201.00
260	FACILITY		
		\$141,000.00	\$142,800.00
261	Rent		
		\$6,000.00	\$0.00
262	Upkeep		
		\$35,000.00	\$35,000.00
263	Remodel/Purchase		
		\$100,000.00	\$100,000.00
264	Building Utilities		
			\$7,800.00
270	REIMBURSED EXPENSES		
300	FOUNDATION		
		\$500.00	\$500.00
305	Foundation Subscriptions		
		\$0.00	\$0.00
325	Foundation Telephone		
		\$0.00	\$0.00
345	Foundation Accounting		
		\$200.00	\$200.00
350	Foundation Legal		
		\$300.00	\$300.00
370	Foundation Tech Support		
		\$0.00	\$0.00
		\$561,000.00	\$637,382.00

Brent Rogers seconded the motion which passed unanimously by voice vote (no abstentions or "nay" votes).

e. APPROVAL OF PROPOSED 2014 OPERATING BUDGET:

- Staff presented the proposed 2015 operating budget to be approved for inclusion into the annual meeting packet for eligible voter consideration at the annual meeting. During the discussion various costs associated with facility maintenance came up, as well as the possible purchase of a new work truck.

The board reconvened to the 2015 budget agenda item. Following discussion, *Doug David moved to approve the proposed 2015 budget as presented by staff, and this budget be proposed to the eligible voters at the February 19th, 2014 annual meeting in Goodland. This budget shall be:*

	2015 Proposed	
110 POSTAGE		\$3,600.00
111 Newsletter	\$2,000.00	
112 General	\$1,600.00	
120 PRINTING		\$3,750.00
121 Newsletter	\$3,450.00	
122 Administrative	\$300.00	
130 DUES		\$1,500.00
140 SUBSCRIPTIONS		\$4,250.00
150 INSURANCE		\$12,000.00
151 Office	\$12,000.00	
152 Public Officials' Liability	\$0.00	
153 Auto	\$0.00	
154 Workmans' Comp.	\$0.00	
155 Inland Marine	\$0.00	
156 Unemployment	\$0.00	
160 TELEPHONE		\$6,500.00
170 SALARIES AND BENEFITS		\$291,726.00
171 Gross Sal, Kpers, SS, Etc.	\$277,426.00	
172 Health Insurance	\$14,300.00	
180 TRAVEL		\$16,250.00
181 Board	\$13,000.00	
182 Staff	\$3,250.00	
190 VEHICLES		\$6,200.00
191 Repairs/Maintenance	\$1,150.00	
192 Operation	\$4,900.00	
193 Tags	\$150.00	
194 Purchase/Lease	\$0.00	
200 CONTRACTED SERVICES		\$22,500.00
201 Accounting	\$4,000.00	
202 Legal	\$4,500.00	
203 Misc. Support	\$14,000.00	
204 Water Sampling	\$0.00	
205 Drilling	\$0.00	
206 Weather Modification	\$0.00	
210 PUBLICATIONS		\$375.00
211 Legal Notices	\$375.00	
220 COOP PROGRAMS		\$0.00
221 Administrative	\$0.00	
222 Equipment	\$0.00	
223 Contracted Studies	\$0.00	

224 Education Program	\$0.00	
230 ADMINISTRATIVE		\$8,500.00
231 Office Supplies	\$3,100.00	
232 Copy Machine	\$750.00	
233 Computer Maint	\$3,000.00	
234 Postage Meter Lease	\$650.00	
235 Bank Charges	\$0.00	
236 Field Supplies	\$1,000.00	
240 NEW EQUIPMENT		\$5,900.00
241 Field	\$1,400.00	
242 Office	\$4,500.00	
250 CONTINGENCY RESERVE		\$0.00
260 FACILITY		\$67,800.00
261 Rent	\$0.00	
262 Upkeep	\$35,000.00	
263 Remodel/Purchase	\$25,000.00	
264 Building Utilities	\$7,800.00	
REIMBURSED EXPENSES		
300 FOUNDATION		\$500.00
305 Foundation Subscriptions	\$0.00	
325 Foundation Telephone	\$0.00	
345 Foundation Accounting	\$200.00	
350 Foundation Legal	\$300.00	
370 Foundation Tech Support	\$0.00	
		\$451,351.00

Shane Mann seconded the motion which passed unanimously by voice vote (no abstentions or "nay" votes).

d. Annual Meeting Presentations: February 19th, 2014 1:30PM (MST)

38th Annual Meeting Minutes-Shane Mann

2015 Operating Budget-Proposed-Brent Rogers

2013 Calendar Year Audit-Mitch Baalman

Election of Board Positions: Cheyenne, Sherman/Wallace and Thomas-Doug David

e. WTAP Application Approval: GMD4 staff presented the Board of Directors with a WTAP application that was in need of GMD4 Board Motion of Approval before being submitted to the Department of conservation. *Mitch Baalman moved to approve the WTAP application numbered: 9238. Shane Mann seconded the motion which passed unanimously by voice vote (no abstentions or "nay" votes).*

f. The Bank Motion: A Motion was needed by the GMD4 Board of Directors in order to remove Wayne Bossert from all bank accounts associated with The Bank and to assure that Katherine Wilkins-Wells was listed on all accounts associated with The Bank. *Brent Rogers moved to remove Wayne Bossert from all bank accounts associated with The Bank. Mitch Baalman seconded the motion which passed unanimously by voice vote (no abstentions or "nay" votes).*

6. DWR REPORT-Kelly Stewart

-Kelly Stewart from the Division of Water Resources in Stockton Kansas addressed the issues regarding the Republican River Compact Compliance Pipeline currently taking place, and both

himself and GMD4 staff indicated that more information would be provided at the February Board Meeting.

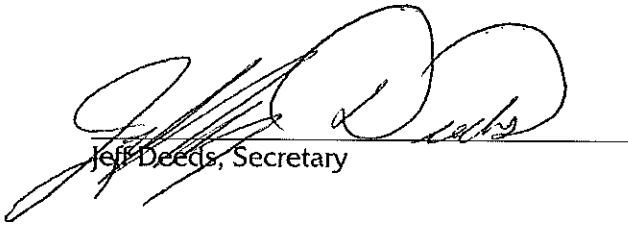
7. OPEN SESSION-Public Questions/Comments:

-RMA's representative Jay Walker continued presenting information regarding the Limited Irrigated Crop Insurance being offered to the SD6 Participants.

8. ADJURNMENT

With no other business and no objections, Scott Maurath adjourned the meeting at 2:32., CST, January 22th , 2014

Respectfully submitted:



Jeff Deeds, Secretary